



DEPARTMENT OF THE NAVY

NAVAL WEAPONS STATION YORKTOWN
P.O. DRAWER 160
YORKTOWN, VA 23691-0160

WPNSTA YORKTOWNINST 4061.8K
GALLEY
26 Mar 03

NAVAL WEAPONS STATION YORKTOWN INSTRUCTION 4061.8K

Subj: SAMPLING OF GENERAL MESS MEALS

Ref: (a) NAVSUP P-486 Vol 1, para 1100.1
(b) NAVSUP P-486 Vol 1, para 2201

Encl: (1) Command Duty Officer Meal Sample Form

1. Purpose. To appoint those personnel responsible for sampling General Mess meals served at WPNSTA Yorktown and Cheatham Annex per reference (a).
2. Cancellation. WPNSTA YORKTOWNINST 4061.8J
3. Background. Reference (a) states that each meal served in the General Mess shall be sampled regularly by a Command Duty Officer (CDO) or designated representative appointed by the Commanding Officer for that purpose. Reference (b) states that samples are defined as tablespoon in size and if full portions are taken then the CDO or designated representative will pay the standard meal rate as listed in the annual NAVSUP Sale of Meal Rates naval message.
4. Action. The WPNSTA Yorktown CDO/ACDO or designated representative is appointed to sample meals on a regular basis at the Yorktown or Cheatham Annex Galley. The CDO/ACDO or the designated representative will submit a written report, utilizing enclosure (1) provided by the cashier, to the Commanding Officer via the Food Service Officer. Per reference (b), the CDO/ACDO or designated representative sampling meals in the General Mess and desiring a full meal will pay the standard meal rate.


K. L. SKUDIN

Distribution: (WPNSTA YORKTOWNINST 5216.2X)
List I, II, III (Case A)

Date: _____

From: _____, Command Duty Officer, WPNSTA Yorktown

(Printed rank/rate and name)

To: Commanding Officer, WPNSTA Yorktown

Via: Peninsula Food Service Coordinator

Subj: **COMMAND DUTY OFFICER MEAL SAMPLE FORM**

Ref: (a) NAVSUP P-486 Vol 1, para 1100.1

(b) NAVSUP P-486 Vol 1, para 2201

1. In accordance with references (a) and (b), listed below are the results of the meal sampled:

a. Meal sampled:	BREAKFAST()	LUNCH()	DINNER()
			YES NO
b. Were all items on the menu served?			_____
c. Did the food look appetizing			_____
d. Was the food properly cooked?			_____
e. Were hot foods hot/cold foods cold?			_____
f. Was the serving line attractive/appealing?			_____
g. Were serving line personnel neat in appearance?			_____
h. Was the dining area clean/orderly?			_____

OVERALL EVALUATION OF MEAL (CHECK ONE)

OUTSTANDING() EXCELLENT() SATISFACTORY() UNSATISFACTORY()
 (any evaluation of satisfactory or unsatisfactory requires a comment)

2. Comments: _____

 (CDO SIGNATURE)

3. Food Service Comments: _____

 Watch Captain

 Leading MS

 Food Service Officer

Enclosure (1)